



# APRIL 2018



M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

## April 2

Analyzing Financial Statements - **Online**  
 Building Customer Relationships - **Online**  
 Commercial Lending - **Online**  
 Management - **Online**  
 Principles of Banking - **Online**

## April 3

Branch Manager Boot Camp - **Montpelier, VT**  
 Consumer Lending - **CFT Webcourse**  
 Managing a Successful Branch - **Montpelier, VT**  
 Verbal Communication - **Machias, ME**

## April 4

Leading Service Excellence in Your Branch - **Montpelier, VT**  
 Marketing - **CFT Webcourse**

## April 5

Business Development - **Montpelier, VT**  
 Coaching for Success - **Machias, ME**

## April 6

Maintaining Superior Team Performance - **Montpelier, VT**

## April 9

Consumer Lending - **Online**  
 Fundamentals of Mortgage Lending - **Online**  
 Human Resource Management - **Online**  
 Managing Interest Rate Risk - **Online**  
 Residential Mortgage Lending - **Online**  
 Verbal Communication - **CFT Webcourse**

## April 11

Conquering Communication - **New Gloucester, ME**  
 Creative Decision Making and Problem Solving - **New Gloucester, ME**  
 Dealing Effectively with Co-Workers - **Auburn, ME**  
 Safe Deposit Box Training - **New Gloucester, ME**

## April 12

Law and Banking: Applications - **Falmouth, ME**  
 Safe Deposit Box Training - **Claremont, NH**  
 Your Role as a New Banker - **New Gloucester, ME**



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 2018

For course descriptions & enrollment information check

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**April 16**  
 Basic Administrative Duties of a Trustee - **Online**  
 Marketing - **Online**  
 Organizational Behavior - **Online**  
 Principles of Banking - **Online**  
 Real Estate Finance - **Online**

**April 19**  
 Certified Teller Review - **Hermon, ME**  
 Effective Telephone Communication - **Machias, ME**

**April 23**  
 Business Math - **Online**  
 Customer Service Excellence - **Online**  
 Law and Banking: Applications - **Online**  
 Money and Banking - **Online**  
 Statistics - **Online**  
 Supervision - **Online**

**April 24**  
 Today's Supervisor Certificate - **Gilford, NH**  
 Working in Teams - **Wells, ME**

**April 25**  
 Establishing Expectations and Service Standards for Your Team - **New Gloucester, ME**  
 Strengthening Interpersonal Relationships and Motivation - **New Gloucester, ME**

**April 26**  
 Written Communication - **Lewiston, ME**  
 Your Role as a New Banker - **Hermon, ME**

**April 30**  
 Accounting - **Online**  
 Analyzing Financial Statements - **Online**  
 Deposit Accounts and Services - **Online**  
 Human Relations - **Online**



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