



# YOUR ROLE AS A FACILITATOR

## Course # C4006L

PINELAND CONFERENCE CENTER | 16 PINELAND DRIVE,  
NEW GLOUCESTER, MAINE

Instructor:  
Andrew Lederer



### STARTING WEDNESDAY MAY 1, 2019

### RUNS FOR HALF DAY FROM 9 AM – NOON

#### course description

Rambling group discussions, difficult attendees, and unclear objectives can all derail a facilitated event and often do. But more than just learning how to avoid the pitfalls, effective facilitators redirect them to constructive paths, and rally commitment to action plans

#### how to enroll

Enrollment must be received at least one week prior to the start date of the class. Enroll online at our website, CFTEA.org or with the enrollment form on this flyer.

#### how class works

Attend this class at the New Gloucester location to interact with peers and an experienced facilitator.

#### tuition

\$200 per participant. Materials included.

#### withdrawal policy

CFTEA withdrawal policy is outlined within our latest catalog and on our website. Before class begins the enrollment may be transferred to another student with the approval of the student's employer and the CFTEA office.

### Registration Form

Name: \_\_\_\_\_

Last Four Digits of SS#: \_\_\_\_\_

Email used for Course:  
\_\_\_\_\_

Telephone #: \_\_\_\_\_

Organization and Mailing Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorized by: \_\_\_\_\_

Register online at [CFTEA.org](http://CFTEA.org)

Scan registration form to [info@cftea.org](mailto:info@cftea.org) or

FAX to: 207.514.8260

Questions? Call 888.366.3242