



## ARE YOU RESPONSIBLE FOR PROVIDING TRAINING FOR YOUR BANK'S EMPLOYEES?

### *If so, consider: **CFT ON DEMAND***

**What is CFT On Demand?** A training program available through CFT or developed by CFT for you that is taught specifically for your bank.

**How does it work?** You choose a program offered by CFT, or we can develop/design a program to fit your needs. This program is provided only to your bank employees, either on your premises or ours, using either your instructors or ours. Any program may be customized to fit the needs of your bank and bankers.

#### **Why would you consider CFT On Demand?**

- **Consistency** – your staff will hear the same message at the same time.
- **Value** – You will be surprised how economical the training can be.
- **Convenience** – programs can be offered at your location, which reduces expenses and time, or at an off-site location of your choice.
- **Flexibility** – CFTEA has been supporting the training needs of financial organizations for over 100 years. We understand that the specific needs of any financial organization must be incorporated into any training plan developed for it. CFT has a multitude of off-the-shelf programs that may be changed, combined, “tweaked”, or otherwise redeveloped to fit those needs. Or, an entirely new program can be developed specifically for your financial institution – why spend the time and manpower to develop training programs yourself when we may already have what you need –

### *Let's talk about it!*

#### **Will students receive CFT credit towards diplomas and certificates with CFT On Demand?**

Students will receive credit for in-house training assuming the following guidelines with respect to teaching the class have been followed:

- CFT materials must be utilized as they are in open-enrollment classes.
- CFT's policies regarding credit hours must be adhered to.
- The program must be taught by qualified trainers employed by the financial institution holding the class, approved by the financial institution and by CFT;

OR

- CFT may supply the financial institution with an instructor qualified to teach the program.

Instructor candidates for in-house training programs will be subject to the same Instructor Selection Criteria and will conduct the class according to the same Instructor Policies Guidelines as those teaching open-enrollment CFT classes. As with open-enrollment instructors, candidates with no previous formal training are strongly encouraged to attend CFT's Teaching Adults Program.

The integrity of the Center for Financial Training and Education Alliance is conditioned upon the materials used and instructors approved to teach in-house training classes as well as open-enrollment classes. Consistency in materials, instructor selection criteria and instructor policies guidelines is critical to the process.

***Interested in looking into CFT ON DEMAND???***  
***Call or email Andrew at the CFTEA office today!!!!***  
***[Andrew@cftea.org](mailto:Andrew@cftea.org) or 207-688-6226***